

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, February 1, 2012 in Room 200, Northern Building, 305 East Walnut Street, Green Bay, Wisconsin

Present: Tom De Wane, Dave Kaster, Patrick Buckley, Tim Carpenter

Excused: Andy Nicholson

Also Present: Supervisor Erickson, Supervisor Fleck, John Gossage, Brad Muller, Neil Basten, John Luetscher, Karl Fleury, Cullen Peltier, Don Hein

I. Call meeting to order.

The meeting was called to order by Chair De Wane at 5:32 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of December 7, 2011 and January 18, 2012. (*No quorum at January 4 meeting*).

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. Review of Minutes:

- a. Emergency Medical Services Council (November 16, 2011).
- b. Fire Investigation Task Force General Membership (September 15, 2011).
- c. Fire Investigation Task Force Board of Directors (September 15, 2011).
- d. Traffic Safety Commission (January 19, 2012).

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to take Items 1a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Kaster, seconded by Supervisor Buckley to receive and place on file items 1a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

Circuit Courts, Commissioners, Probate:

2. Budget Status Financial Report for November, 2011.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. Requested Breakdown of the Circuit Court Special Revenue Account, what was being paid and more information with regard to possible office space.

Financial Operations Manager Neil Basten referred to the handout included in the agenda packet and also stated a lease had been signed through 2012 for the office space at the Bellin Building used by the mediator. Basten will be meeting with Judge Atkinson soon to discuss this further, but he wanted the Committee to know that the mediator is not a County employee, but rather someone the County

contracts with. He also stated that the special revenue account derives its income from a portion of divorce filing fees, marriage license applications and actions to amend judgments and/or placement. None of the funding for the mediator comes from the general fund.

Supervisor Buckley stated that he would like to see a report of the special revenue account prior to any additional leases being signed because if there is inadequate funding in that account, the County will end up paying the difference. Buckley felt that the same procedures should apply to the special revenue account as for everything else. Basten understood this and agreed to come to the Committee before additional leases are signed.

Buckley also stated that by the Committee being made aware of the status of the lease, it would give some time for the County to find appropriate space for the mediator in one of the numerous County buildings instead of having to rent space elsewhere. Basten understood this and was hopeful that a spot would become available for the mediator in the Law Enforcement Center once all the moving around of departments is done.

Buckley asked Basten if he would be able to update the Committee again in May or June to allow the Committee time to make other arrangements. Basten felt he could do this and De Wane stated that we should then expect an update from Basten by the June Public Safety Meeting. Basten was in agreement with this.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Budget Adjustment Request (11-147): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund). *Held from December meeting for more information.***

Basten stated that this is in relation to the previous agenda item and this budget adjustment is to transfer funds from the general fund to cover the remaining 2011 mediation expenses.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Quarterly Report of Brown County Security/Incident Review Committee.**

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Sheriff:

6. **Budget Status Financial Report for November, 2011.**

Motion made by Supervisor Carpenter, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Key Factor Reports and Jail Average Daily Population by Month and Type for the Calendar Year 2011.**

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Budget Adjustment (12-15): Increase in expenses with offsetting increase in revenue.

Sheriff Gossage stated that this is a request to increase grant revenue for 2012 and also increase expenses to purchase equipment for a federal Homeland Security grant for the bomb squad. The majority of the grant will be used to upgrade the bomb robot plus sighting systems for the use of the robot, a breaching kit and a disrupter ring.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

9. Village of Allouez Police Services Contract.

Sheriff Gossage stated he wished to make the Committee aware that the police services contract with Allouez has been signed for 2012 – 2014. Gossage also stated that they will next be looking at Bellevue and Suamico to negotiate contracts.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Discussion regarding Arson Task Force Van/Truck.

Sheriff Gossage deferred this matter to Brad Muller, Assistant Chief of the Bellevue Fire Department, who is in charge of the Arson Task Force for the Sheriff. Muller provided the Committee with two estimates he received for repairs to the Arson Task Force van that he obtained at the request of the Sheriff, copies of which are attached. Muller felt that the estimate in the amount of \$9,858.34 would be “the doctor’s remedy”, while the other estimate in the amount of \$4,000 would be more of a “band aid”.

Muller provided some history on the van and stated that it was acquired by Bellevue Fire in the early 1990s and was used for 11 years as a salvage unit. A new salvage unit was purchased and the 1987 van was then converted into the Arson Task Force vehicle. They put a little bit of money into it to change the interior to fit their needs in 2001 and have been using it since then. The van is now 25 years old and looks okay from the outside, but there are a number of issues with the power train and other items.

Muller continued that when they go to a fire scene to do an investigation, one of the most critical things they do is interview people and this is done inside the van. With the law changes and the way interviews are supposed to be conducted, videotaping is very important. Muller would like to incorporate some new technology features in this van in the event the decision is made to repair it. Muller also stated that they received a lot of critical information during interviews at the fire scene because people do not feel intimidated like they do when they are interviewed at a police department. He also pointed out that if the County decides to repair the vehicle, there would need to be some alternate vehicle available to be used in the interim.

De Wane asked the Sheriff if there was a possibility that the Sheriff’s Department mechanics could make the necessary repairs to the van. Sheriff Gossage stated that he has not brought this to his mechanics, but he noted that they are down one mechanic as one retired as of December 30. The one mechanic that they have is very busy.

Buckley stated it was his understanding that this vehicle is used primarily to haul equipment and personnel and Muller confirmed this, although sometimes personnel drive themselves to a fire scene. Buckley stated that he did not feel that spending \$250,000 on a new vehicle would be an option. He also

stated that he had spoken with one of the mechanics that provided an estimate and this mechanic thought the vehicle was in great shape, but did acknowledge that it was a little older and did need some work but that having it repaired would be well worth the cost and would extend the life of the vehicle. Buckley felt that if it was a matter of hauling equipment to a scene, a nice enclosed trailer may be an option. Muller stated that they did explore this option previously, but he stated that they would then need a truck to pull it. Buckley stated that with 18 fire departments in the County there would be trucks available to borrow to pull a trailer. He felt that we need to utilize the resources that we already have instead of looking to buy more equipment and noted that this Arson Task Force van gets used only 20 – 25 years a year.

Carpenter agreed with Buckley in that there is a lot of equipment in various departments that we could make use of. He used the example of seeing a Hobart command station at the recent Pulaski fire. He continued that in looking at the mechanical side of the estimates, it appears that the issues with the vehicle are fixable. Carpenter also made the suggestion of seeing if City mechanics would be willing to look at the vehicle and give their opinion with regard to repairs.

Muller reminded the Committee that the vehicle is a 1987 which was purchased for \$6,000 and wondered if it was worth putting \$10,000 into it. He also stated that he did not attend this meeting to ask for a new truck, but simply that he was asked to get the estimates and present them to the Committee. Muller also pointed out that there were issues in the higher estimate that had not been addressed on the smaller estimate but still need to be taken care of.

Kaster said that he is not advocating a new truck, however, he did crawl under the current vehicle and did see a number of things that need to be fixed before it can be used. He also felt that the issue of a trailer should be considered further.

Sheriff Gossage stated that one of the reasons this issue was brought to the Committee is because the budget for the Fire Investigation Task Force is very limited at \$30,000 and is nearly exhausted each year based on investigations alone and therefore there are not appropriate funds for care and maintenance of the vehicle.

Supervisor Erickson stated that he had requested some pricing on this issue and would have estimates available by the next Public Safety meeting. He is looking at having this done in-house and felt that it could be done for a considerably lower amount than if done commercially. Erickson stated that he will get the figures to De Wane as soon as he has them and that keeping the truck in top running condition for a minimal fee would benefit the department, the taxpayers and everyone else concerned.

Muller also wished to advise the Committee that he has been diligently looking for grants to assist in this over the years but he is not able to locate any grants for fire investigations. Muller invited anyone on the Committee to come and look at the truck at time.

De Wane felt it was important to get this truck repaired correctly and completely and does not want to see this delayed for a great deal of time but also noted that there are not currently funds available to replace the vehicle.

Buckley encouraged Muller to talk to other departments to see if they would be willing to help in getting funding for these repairs and further to see if arrangements could be made to borrow equipment in the event of a large fire. Both Muller and Gossage felt that other departments would be willing to assist in large fires, but may not be so willing to assist in smaller fires.

Gossage also wished to note that they are currently and continue to be on the national search under the 1033 program to obtain vehicles from the military.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to refer to Sheriff to come up with best reasonable solution that Sheriff can afford and work with Supervisor Erickson and bring back at next meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Sheriff's Report.

Sheriff Gossage stated that a squad car had recently been totaled while responding to a crash with injury call when the officer hit a large drift of snow and lost control of the vehicle. Thankfully the officer was not injured, but the squad, with 28,000 miles on it, was totaled and will be replaced.

Gossage also reported that the jail fencing project has been completed and he thanked the Committee for their assistance. They are currently working on their evacuation plans with regard to ingress and egress of the prisoners into the fenced area in the event of an emergency.

Gossage also stated that the jail had been inspected recently by the Department of Corrections and received a glowing report. The jail was also inspected and audited by WMMIC (Wisconsin Municipal Mutual Insurance Company). Both inspections resulted in a recommendation that the jail look toward having 24/7 healthcare coverage. Currently there is medical coverage at the jail 16 hours per day Monday through Friday and then minimal coverage on the weekends. Gossage went on to state that payments on the CHC (Corrections Health Care) contract are \$877,811 for 2012. He does not have an estimate as to what the figure would be for 24/7 care, but he wanted the Committee to be aware of this. Buckley asked if there would be any possibility of sharing a nurse with the MHC due to the close proximity but Gossage did not know if this would be feasible, but will look into this possibility.

Erickson asked what happens if there is a medical emergency when there is no jail nurse on duty and Gossage stated that in that event the rescue squad would be called. Erickson felt that with the nurses located next door perhaps a nurse could be made available when necessary. Gossage will continue to look into this further and report back to the Committee. Buckley felt that it would be more prudent to look at what the requirements could or would be, if any, and study this before it is referred further.

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Public Safety Communications

12. Budget Status Financial Report for November, 2011.

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Budget Adjustment Request (12-10): Increase in expenses with offsetting increase in revenue.

Communications Director Karl Fleury stated that this is for grant funded training to be used to conduct an Emergency Operation Center Management and an Incident Command System/Emergency Operations Center Interface class. The course will cover topics such as the authority to activate an EOC, who should be in an EOC, how an EOC can be organized and what types of decisions and activities occur in an EOC. The primary audience will be public health officials, but the course will be open to all disciplines. The class will be held February 15 and 16.

**Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

14. **Budget Adjustment Request (12-16): Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.**

Fleury reported that this is a request to reallocate budgeted funds for the Radio Interoperability End User Equipment project to the proper accounts. Due to better pricing and discounts received, several individual pieces of equipment purchased did not meet the County's capitalization threshold of \$5,000 thus requiring the use of a non-outlay general ledger account. Equipment purchased on behalf of the municipalities will be segregated from the items purchased and costs accumulated in the Equipment Non Outlay Other Account.

**Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

15. **Director's Report.**

Fleury provided an update on the radio project and stated that the shelter and fencing have been installed at the Scrays Hill site. They continue to work on acquiring leases for the other tower sites. They are also currently working on the fleet mapping for the radio project and are also working on programming templates which is the talk channel so the bank channels on the radio are coordinated and uniform for better standardization and therefore better efficiency.

He also reported that they have had one employee resign to take a job with the Department of Justice and although there was not an exit interview, Fleury did ask this employee to contact him to discuss items that would have been addressed in an exit interview. They also continue to interview for telecom operators and are currently in their second round of interviews for supervisors. They still have four part-time and five full-time positions open. Fleury also stated that HR has gone to an open application process instead of opening and closing recruitment times.

Kaster asked how the operators that came from Ashwaubenon are doing and Fleury stated that they lost a few in the transition and there has been an adjustment as there would be in any transfer from one agency to another, but the employees already at the center welcomed the Ashwaubenon people and did what they could to reduce growing pains and make the transition as smooth as possible.

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

16. **Resolution Re: To Approve Entry into Land Lease Agreements for Telecommunicators Towers
A Closed Session pursuant to Wis. Stats. §19.85(1)(e) may be conducted for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Tower Lease Agreement Terms).**

**Motion made by Supervisor Kaster, seconded by Supervisor Buckley to enter into closed session at 6:30.
Roll Call: Present: De Wane, Kaster, Buckley, Carpenter**

Excused: Nicholson

MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to return to regular order of business at 6:50.

Roll Call: Present: De Wane, Kaster, Buckley, Carpenter

Excused: Nicholson

MOTION CARRIED UNANIMOUSLY

Corporation Counsel John Luetscher stated that Chair De Wane had asked a question with regard to the rent. The rent schedule is set forth on page two of the lease for the thirty year term. Luetscher did note that the figure for years 1 through 5 is \$5,000.00. The rent goes up by 10 percent in each five year increment up to the thirty years. Luetscher continued that this is just for the land and there is a road easement to get equipment and crews to the parcel and a utility easement to run power to the tower.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

District Attorney - No Agenda Items

Other

17. **Audit of bills.**

No action taken.

18. **Such other matters as authorized by law.**

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to adjourn at 6:55 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

LABOR DESCRIPTION

TECH

TOTAL

REPLACE FRONT KING PINS 470.64

FRONT BRAKE JOB - TRUCK DISK 196.10
R&R front brake pads, machine rotors,
lube caliper slides. R&R front wheel
seals (if needed) & adjust wheel bearing
re-pack hubs.

REPLACE MASTER CYLINDER 117.66

REAR BRAKE JOB - CAR / TRUCK 196.10
Remove and replace rear brake shoes.
Machine brake drums, repack wheel
bearings, clean or replace hardware kit
and labor.

REPLACE ALL STEEL LINES FOR BRAKE SYSTEM 470.64

REPLACE LEAKING REAR MAIN SEAL 392.20

REPLACE LEAKING OIL PAN GASKET 156.88

REPLACE EXHAUST SYSTEM COMPLETE 950.00
labor and materials

REMAKE ALL NESC, AC BRAKETS 235.32
parts and labor

REMOVE AND REBUILD TRANSMISSION 352.98

LUBE, OIL & FILTER 8.50
Change oil filter, lube underchassis &
perform ten point safety check.
Up to 5 quarts of oil

REMOVE AND REPLACE LEAKING RADIATOR 227.48
also upper and lower hoses

REPLACE FRONT AND REAR HEATER HOSES

REPLACE DRIVE BELTS

MANY ELECTRICAL ISSUES
est on repair is est only

MARV'S HOMETOWN TIRE & AUTO

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1370 BELLEVUE ST - GREEN BAY WI 54311

(920) 406-6000

Acct No: 9021

Page: 1 of 2

BROWN COUNTY FIRE INVES UNIT
BRAD MULLER

1987 Chevrolet Grumman

Green Bay WI

350

VIN: 1GBKP32M5H3311654
Plate: D484 (WI)

WORK ORDER

165243

CN: 00060461

IN / DUE

In: 02-01-2012
Time: 09:55 AM
Odor: 1Due: 02-01-2012
Time: 05:00 PM
Odor: 1

UNIT TOTAL

QTY	PART DESCRIPTION	PART NUMBER	UNIT	TOTAL
1.00	KING PIN SET	2621588	291.11	291.11
1.00	BRAKE PAD SETS	SS7084AM	94.95	94.95
2.00	AXLE SEALS	11238	19.95	39.90
1.00	BRAKE FLUID		10.00	10.00
2.00	ROTORs	4885980	199.95	399.90
1.00	BRAKE HOSE	SE4718	48.63	48.63
1.00	BRAKE HOSE	SE4717	48.63	48.63
1.00	MASTER CYLINDER	P2533	69.95	69.95
1.00	BRAKE SHOES	UP452PR	180.00	180.00
2.00	REAR BRAKE HOSE	38166	31.76	63.52
2.00	ADJUSTER	80865	33.94	67.88
1.00	HARDWARE	2248	14.95	14.95
1.00	HOSE	381211	27.50	27.50
2.00	WHEEL CYLINDER	37290	19.95	39.90
1.00	BULK BRAKE TUBE	11238	99.95	99.95
1.00	OIL SEAL	11238	49.95	49.95
1.00	OIL PAN SET	11238	34.95	34.95
1.00	TRANSMISSION REBUILT	11238	1585.00	1585.00
13.00	BULK ATF FORMULA SHELL	ATF	3.40	44.20
1.00	OIL FILTER	21060	4.95	4.95

VIN: 1GBKP32M5H3311654

Plate: D484 State: WI Renew: Engine: 350 Disp:

Motor Oil Preference

Customer Alert

n/a

Customer Notes

n/a

Brand:

Weight: Qts:

Transmission

Steering

Brakes

A/C

Vehicle Alert

n/a

Vehicle Notes

n/a

Tire Pressure... Front: Rear:

Misc

Manuf. Date:

G.V.W.: Wheelbase:

Continued

on next page...

U = Used R = Rebuilt W = Warranty

MARV'S HOMETOWN TIRE & AUTO

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(920) 406-6000

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Page: 2 of 2

BROWN COUNTY FIRE INVES UNIT
BRAD MULLER

Green Bay WI

1987 Chevrolet Grumman

350

VIN: 1GBKP32M5H3311654
Plate: D484 (WI)

WORK ORDER

165243

CN: 00060461

IN / DUE

In: 02-01-2012

Time: 09:55 AM

Odom: 1

Due: 02-01-2012

Time: 05:00 PM

Odom: 1

QTY PART DESCRIPTION

PART NUMBER

UNIT

TOTAL

6.00 QTS MOTOR OIL
1.00 RADIATOR
1.00 RAD HOSE
1.00 RAD HOSE
4.00 CLAMPS
4.00 EX-LIFE ANTI-FREEZE
1.00 HEATER HOSE
1.00 BELT
1.00 BELT
1.00 BELT

5W30
52481621
11238
11238
11238
ELAF
BULK HEATER HOSE
25365
96365
65987

3.90
457.25
24.95
29.95
1.95
19.95
49.95
9.95
14.95
18.95

23.40
457.25
24.95
29.95
7.80
79.80
49.95
9.95
14.95
18.95

VIN: 1GBKP32M5H3311654

Plate: D484

State: WI

Engine: 350

Disp:

Motor Oil Preference

Brand:

Weight:

Qts:

Transmission

Steering

Brakes

A/C

Tires

Tire Pressure... Front: Rear:

Misc

Manuf. Date:

G.V.W.: Wheelbase:

Customer Alert

n/a

Customer Notes

n/a

Vehicle Alert

n/a

Vehicle Notes

n/a

Labor

5908.07

Parts

3932.77

Sublet

.00

Supplies

17.50

Disposal

.00

Subtotal

9858.34

Tax

.00

TOTAL

9858.34

U = Used R = Rebuilt W = Warranty

ALL PARTS ARE NEW
UNLESS OTHERWISE
SPECIFIED

Rabideau's Auto

1461 W Mason ST.

Green Bay, WI 54303

920-393-4680

We had a chance to look at the Brown County fire investigation task force truck and found that it really is in pretty good shape. Yes it does need some attention. However the general condition, especially for the age of the vehicle and the miles, is very good. I believe that the two biggest concerns are the loose front end parts and the wiring. The king- pins on the front end are very loose , and need to be replaced. When replacing them they need to be machined to the correct size. Because it is so loose, prior to taking it all apart, we can't know if the right side spindle is good. Most likely its ok, but we can't guarantee that, until it's apart. Possibly if the spindle has worn it might need to be repaired or replaced. Secondly, concerning the wiring; we can't know the extent of needed repairs, until we dig into it more and rewire the main switch box properly! There are a lot of unnecessary wires and switches that don't need to be there. We feel that it generally won't be that big of a deal, but we won't know until we get into it. Therefore it's very hard to estimate the costs of that repair. It would have to be time and materials. And the same thing for the air conditioning bracket, because we didn't have the bracket to see what is wrong with it so we're not sure what all needs to be done. But we do have access to a 30 year veteran machinist who can fabricate anything! The brakes are in need of service in the rear, and the calipers in the front are the cause of a brake pull. The truck also has oil leaks but there again nothing major that has to be addressed immediately or unsafe.

Overall we believe that with a little work we can have the truck up and running safely again. We feel that \$4000 is a very solid estimate to fix everything except the a/c bracket and the wiring because of the variables.

Thanks , Chad Saeger , Rabideau Auto